



# NOW HIRING

## JANITORIAL STAFF

**Store Location:** 1150 West Street, South Amherst, MA 01002

**Department:** Maintenance

**Job Status:** Part Time

**Reports To:** Department Manager, Upper management, Ownership

**Grade/Level:** High School

**Work Schedule:** Afternoon/Evening shifts – start time can be flexible 2/3pm – 7pm shift.

**Amount of Travel Required:** N/A

**Positions Supervised:** N/A

**Experience:** N/A

**Certificates & Licenses:** N/A

### SKILLS & ABILITIES

- Professionalism
- Strong Communication
- Prioritizing daily tasks

### OVERALL RESPONSIBILITY

- Assisting customers with questions or directing them to someone who can assist
- Cleaning/Sanitation
- Teamwork & communication
- Contribute to maintaining a clean and safe work environment
- Maintain a clean, sanitary and orderly building and grounds
- Assist company employees with laborious tasks in order to meet needs of daily events

### KEY JOB DUTIES (not exhaustive)

- Maintain regular and prompt attendance at worksite
- Perform other duties as assigned
- Exemplary customer service
- Ability to multitask
- General building/grounds maintenance & upkeep
- Keeping sales floor clean and organized
- Service, clean and supply restrooms
- Cleaning
- Mopping
- Sweeping
- Replenishing & maintaining sanitation stations
- Operating cardboard compactor (filling & emptying)
- Operating trash shoot
- Maintaining the compost area
- Washing windows & walls
- Collecting trash
- Dusting
- Shoveling/snow blowing, spreading sand/salt
- Move heavy furniture, equipment, and supplies, either manually or by using hand trucks
- Remove snow from sidewalks, driveways, and parking areas, using snowplows, snow blowers, and snow shovels, and spread snow melting chemicals
- Routine laundry duties

**Fill out an application at:** <https://www.atkinsfarms.com/employment-application/>

Atkins Farms is a locally owned and operated business in South Amherst, MA. We strive to exceed our customers' expectations by providing the highest quality selections possible, locally produced and privately labeled goods as well as conventional and seasonal products. We provide a safe, clean and comfortable shopping environment, with exceptional customer service from a staff of dedicated and knowledgeable employees. Customer satisfaction is our goal. We believe that actively supporting community events and local organizations strengthen the community. Atkins Farms offers employee benefits and competitive wages based on experience and skills.